

Glen Mar Early Learning Center
4701 New Cut Road, Ellicott City, MD 21043 410-461-2859(tel); 410-461-3070 (fax)
Fall 2018-2019 Full Day Registration Form and Financial Agreement
12 Month Program

Child's Name: _____ DOB: _____ Sex: M or F

Age of child as of September 1, 2018 _____ Primary language spoken: _____

Phone Number: _____ Address: _____

Primary E-mail: _____

Mother/Guardian

Name: _____ Address (if different than child) _____

Home Phone Number: _____ Cell Phone Number: _____

Employer: _____ Occupation: _____

Father/Guardian

Name: _____ Address (if different than child) _____

Home Phone Number: _____ Cell Phone Number: _____

Employer: _____ Occupation: _____

NON REFUNDABLE REGISTRATION FEE OF: \$175 FOR NEW STUDENTS

NO REGISTRATION FEE FOR RETURNING CONTINUOUS STUDENTS

This is a 12-month continuous enrollment program. Students who withdraw from the program for any period of time, and fail to pay tuition, cannot be guaranteed a spot upon their return. Timely annual registration is required.

Your child MUST be the age of the program you are registering for by September 1st

Circle Your Program Choice

Infants:	6 weeks – 15 months	Mon-Fri	\$1575/month
Toddlers:	15 – 24 months	Mon-Fri	\$1575/month
2 yr olds	(Must be 2 by 9/1/18)	Mon-Fri	\$1245/month
3 yr olds	(Must be 3 by 9/1/18)	Mon-Fri	\$1050/month
4 yr olds	(Must be 4 by 9/1/18)	Mon-Fri	\$1050/month

Reminder: Please be sure to fill this form out COMPLETELY. Also, all of the health and center-provided forms MUST be fully completed before your child can start.

Personal Items

All personal items for your child, such as bottles, baby food, pacifiers, diaper, blankets, and spare clothes that will be left at the ELC are to be labeled. This will also include the clothing that your child wears to the center including jackets, hats, and gloves.

Toys, coins, gum, candy, should be left at home. However, a soft toy for rest time and for reassurance is welcomed. Soft toys must also be labeled.

Inclement Weather Policy

The director’s office is responsible for monitoring the weather via computer and will provide updates to classrooms as needed. When directed in response to any type of imminent danger from the outside (thunderstorm, hurricane, tornado earthquake, for example) teachers will follow the inside shelter in place deemed by the director. The ELC **DOES NOT** follow the Howard County Public School System when it comes in closures and delays. If we need to close for the day or delay opening, a decision will be made by 6am. If we need to close early for the day a decision will be made by 12 noon with a 3:00 pm closure. Tune into WJZ channel 13 for delays and closures as well as our website at www.glenmarelc.org. Parents will also be notified by e-mail and the remind app.

Good Health/Illness

Children need to be in good health to get the most out of their educational experiences. If my child gets sick during the day, I understand that I will be notified and will need to pick my child up as soon as possible. If my child is exposed to or contracts a contagious disease, I agree to notify the director. I understand that I will be notified of communicable disease in accordance with the Health Department regulations. If your child has any of the following symptoms, it would be in the best interest of your child to stay home: A fever of 100 degrees without use of medication, undiagnosed rash, pink eye, thick yellow green discharge from the eyes, ears, or nose, Lice/Nits, any condition that would prevent your child from participating in daily activities including going outside, diarrhea and or vomiting.

Confidentially

Glen Mar ELC respects the right of each family to privacy and confidentially regarding all health, behavioral, developmental records and information concerning their child. If your child is involved in an altercation, Glen Mar ELC will not reveal your child’s identity to the parents of the other child unless we are required to by law.

Glen Mar ELC is an outreach of Glen Mar Church. Our mission is to provide children who attend our center (infants to 5 years, regardless of race, color, national, ethnic or religious origins) with a high-quality, licensed, affordable, and loving early preparatory experience that will help establish a firm foundation for them to thrive educationally, socially, and emotionally. We offer the children the option to attend chapel once a month where the children will have the opportunity to enjoy singing songs and learning age-appropriate stories about God. Simple prayers and or songs are done daily during snack and lunch times. As we encourage “Loving to Learn” and “Learning to Love” in these children, we serve the community and the future.

Parent Signature (Required)

Date

Administrative Signature (Required)

Date

Office Use Only: Check# _____

Date: _____ \$ _____

Initial _____

Updated 12/27/2017

ACS